

## **UK SPORT – CHAIR**

### **ROLE PURPOSE**

To lead and enable an engaged and informed Board which provides clear direction in order to set and deliver UK Sport's vision, mission and objectives.

### **KEY RESPONSIBILITIES**

- Chair the Board meetings in a manner that encourages participation and information sharing while moving the Board toward consensus and prudent decision making.
- Ensure the most effective use of the skills and experience of Board members, and shape the development of the Board and its overall effectiveness.
- Ensure a positive and collaborative relationship with the CEO, acting as a sounding board on emerging issues.
- Lead objective setting and performance review of CEO.
- Ensuring that investment in Olympic and Paralympic sport delivers medal success and contributes to wider positive social and economic benefits for the nation.
- Driving effective relationships with key stakeholders including Government, the Home Country Sports Councils, Olympic and Paralympic sports, BOA and BPA and other relevant national bodies to deliver UK Sport's strategic priorities effectively and efficiently.
- Drive and influence the highest standards of professional, organisational and ethical conduct in national and international sport.
- Act as an ambassador for UK Sport.

### **THE PERSON**

The Chair will lead UK Sport during a time of increased competitive and economic challenges, when the organisation looks to deliver its ambitious high performance strategy through to Tokyo 2020. They will have a passion and commitment to delivering UK sporting success on the world stage. They will also have a strong understanding of non-executive leadership, delivering results within a performance-focused organisation. The Chair will demonstrate a strategic and collegiate approach to objective setting and decision taking with the ability to facilitate focussed and relevant discussions.

#### **Essential Criteria**

Candidates should be able to demonstrate the following skills and aptitudes:

- A strong track record of strategic leadership in business, public service or sport.
- A thorough grasp of diversity and inclusion issues, especially the barriers for low participation groups.
- Excellent communication, interpersonal and presentation skills, and an ability to work across organisational boundaries to promote high standards.

- A strong grasp of the principles of public sector propriety, regularity and accountability.
- A clear understanding of the structure of sport in the UK.
- A performance focussed approach with demonstrable knowledge of high performance sport.

### **Background**

UK Sport is responsible for the strategic investment of over £100 million per annum of Exchequer funding and Lottery income to support the development of the UK's high performance system to drive medal success at the Olympic and Paralympic Games; and to invest in and support the bidding for and hosting of major sporting events of strategic significance. Find out more at UK Sport: [www.uk sport.gov.uk](http://www.uk sport.gov.uk)

### **Time Commitment**

Time commitment for this role will be two days per week on average.

### **Location of Meetings**

UK Sport offices are in central London – the role will entail travel around the UK.

### **Remuneration**

£40,000 per annum.

### **Term of Appointment**

The appointment will be for a four year term, commencing in April 2017.

### **Supporting Information**

The role is appointed by the Secretary of State for Culture, Media and Sport. The Department for Culture, Media and Sport promotes an equal opportunities policy. As black and minority ethnic (BME) candidates are currently under-represented in this area, we would particularly welcome applications from BME candidates. All appointments will be made on merit, following a fair and transparent process, in accordance with the Office of the Commissioner for Public Appointments, best practice. Applications are welcomed regardless of gender, age, marital status, disability, religion, ethnic origin, political opinion, sexual orientation or whether or not you have dependents.

### **Closing Date**

The closing Date for applications has been extended until 3 March 2017.

### **Interviews**

Interviews will be held on 3 April and 4 April 2017.

### **How to Apply**

Applications should be made by submitting a CV and supporting statement of two pages maximum which sets out how you meet the essential criteria of the role.

You should state clearly how you meet the criteria outlined in the person/ role specification.

You should also complete the Conflict of Interests Form and the OCPA monitoring form. The monitoring form will be kept separately from your application and Conflict of

Interests Form, and will not be seen by the selection panel in order to meet OCPA Code of Practice.

Please return your completed applications to [publicappointments@culture.gov.uk](mailto:publicappointments@culture.gov.uk) and put 'UK Sport Chair' in the subject line.

If you have any questions about the Public Appointments process please contact:

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