

Board Members - Birmingham Organising Committee for the 2022 Commonwealth Games
Non Executive Directors - up to 5 roles
Salary: Unpaid, but reasonable expenses met

The Secretary of State for Digital, Culture, Media and Sport wishes to appoint a number of board members to Birmingham 2022 Ltd, the Organising Committee (OC) of the 2022 Commonwealth Games.

The Commonwealth Games is one of the largest mega multi-sport events in the world, attracting more than 6,500 athletes and officials and over a million spectators.

On 21 December 2017 the Commonwealth Games Federation awarded the hosting rights for the 2022 Games to Birmingham. The Department for Digital, Culture, Media and Sport has been working with Commonwealth Games England, Birmingham City Council and the West Midlands Combined Authority to put in place the necessary structures to deliver a world class Games in 2022. Central to this will be the OC, which will have responsibility for planning and delivering the Games.

Board members will have been involved with the delivery of complex, multi-stakeholder projects in the public eye and the scale of budget required for an event of this size. They will be a strong advocate for sport and be passionate about the Commonwealth Games movement and its ambitions for positive social and economic benefits for individuals and communities, nationally and internationally.

The Roles

The OC will require up to 5 non-executive directors with a mix of skills from a variety of backgrounds. All candidates should be able to demonstrate:

- The ability to provide strategic leadership in their chosen field.
- Political sensitivity and understanding, with the ability to secure the confidence of those around them, and to build highly effective, influential and collaborative relationships with national, regional and local government.
- Excellent communication, interpersonal and presentation skills.
- The experience to influence and offer guidance on strategy, governance, commercial and financial matters that cross service, sector and professional boundaries.

Specifically, we are looking to appoint people who could contribute expertise in finance, construction or procurement, local government and community engagement, stakeholder relationship management and sport.

Finance

The successful candidate will be able to give evidence of:

- Extensive financial and business experience, gained through senior level (CFO level in a major company or organisation, or partner in a major accountancy firm) experience in either the public or private sector.
- Significant audit committee experience at senior level.
- A detailed understanding of all the components of successful corporate financial management.

Construction or Procurement

The successful candidate will be able to give evidence of:

- Direct and relevant experience of comparable major infrastructure projects.
- Significant and relevant experience in negotiating and managing relationships, eg with trade unions and suppliers.
- An understanding of construction costs, contingency allocation and management, and risks.
- Experience in collaborative working, partnership approaches and contractor involvement.
- Experience in modern methods of construction and assembly processes.

Local Government and Community Engagement

The successful candidate will be able to give evidence of:

- Significant successful experience of community liaison and networking.
- An understanding of key local social and political issues in the host city region.
- Significant leadership experience of successful working in a local government environment .
- A clear vision of how to ensure delivery of the legacy for the local area and its people.

Stakeholder Relationship Management

The successful candidate will be able to give evidence of:

- First class professional communications and media handling skills of high profile projects.
- Significant experience of working successfully with central government and lobbyists.
- Detailed understanding of the key political issues and sensitivities.
- Significant experience in giving board level advice on communication strategies and tactics.

Sport/Major Events

The successful candidate will be able to give evidence of:

- A track record of working with and within sport.
- An understanding about how domestic and international sport operates, particularly as it relates to the Commonwealth Games.
- Experience of sport and of mega multi-sport events as an athlete, coach and/or official, Organising Committee employee and an understanding of what makes a great Games for those groups.

Deputy Chair

In addition to the normal responsibilities of all Board members, one board member will be appointed as the deputy chair. This role has two fundamental components:

- standing in for the Chair at times in their absence; and
- conducting on behalf of the Board the annual review of the Chair's performance.

Among the responsibilities that the Deputy Chair might have to fulfil, in standing in for the Chair are:

- leadership of the Board, setting values and standards, maintaining a relationship of trust with the Executive, ensuring its effectiveness in all aspects of its role including the setting of the strategic agenda;
- ensuring that all members receive accurate, timely and clear information;
- ensuring that all members continually update their skills and the knowledge and familiarity with the OC required to fulfil their role both on the Board and on committees;
- facilitating the effective contribution of non-executive members in holding the Executive to account; and
- ensuring constructive relations between executive and non-executive members.

Time Commitment

The Organising Committee will hold monthly Board meetings. In addition, trustees are expected to attend other committee meetings as necessary as well as occasionally attending profile-raising events for the Games. The total time varies depending on committee membership, but on average it will be two or three days per month.