

Could you help lead the NHS in your area?

**North West Ambulance Service NHS
Trust**

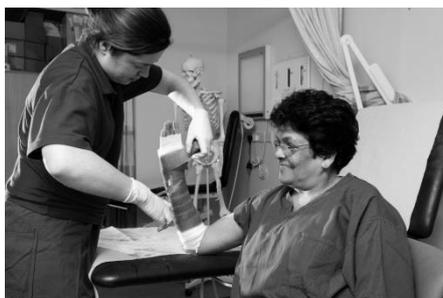
Non-executive Director

Candidate information pack

Reference: N1871



collaboration trust



respect innovation



courage compassion

We value and promote diversity and are committed to equality of opportunity for all and appointments made on merit. We believe that the best boards are those that reflect the communities they serve.

We particularly welcome applications from women, people from the local black and minority ethnic communities, and disabled people who we know are under-represented in chair and non-executive roles.

Our recruitment processes are conducted in accordance with the Code of Governance to ensure that they are made on merit after a fair and open process so that the best people, from the widest possible pool of candidates, are appointed.

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1. The opportunity

We are recruiting a financially experienced Non-executive Director (NED) to join the board of North West Ambulance Service NHS Trust (NWAS). This is an exceptional opportunity to share your talents and expertise to make a positive difference to the lives of people in your community.

2. The person specification

Essential criteria

You will need to have a genuine commitment to patients and the promotion of excellent health care services. You will have senior level recent, relevant finance experience in a large and complex organisation with the capacity to Chair the Audit Committee, preferably, with a financial qualification or recent relevant financial experience.

You will need to be able to demonstrate you can use your experience to:

- work alongside other non-executives and executive colleagues as an equal member of the board
- bring independence, external perspectives, skills and challenge to strategy development
- hold the executive to account by providing purposeful, constructive scrutiny and challenge
- shape and actively support a healthy culture for the trust

All non-executive directors must **champion the standards of public life** – by upholding the highest standards of conduct and displaying the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

As a future NHS leader, the successful candidate will be able to demonstrate the range of behaviours required to contribute effectively in this board level role. These are outlined in the NHS Leadership Academy's [Healthcare Leadership Model](#).

Applicants should live in or have strong connections with the North West.

- On average this role will require the equivalent to 2 to 3 days a month.
- The remuneration payable for this role is £6,157 pa.

Given the significant public profile and responsibility members of NHS Boards hold, it is vital that those appointed inspire confidence of the public, patients and NHS staff at all times. NHS Improvement makes a number of specific background checks to ensure that those we appoint are “fit and proper” people to hold these important roles. More information can be found on our [website](#).

Responsibilities of audit committee chairs

Audit committee chairs should have recent and relevant financial experience. They share the functions of the other non-executives, and in addition have responsibilities to:

- bring independent financial acumen to the work of the audit committee across its governance, risk management, assurance and internal control functions
- provide leadership to the audit committee to ensure that it is effective in its role and that internal control systems are in place and operating
- ensure that the audit committee is well informed and has timely access to all the information it requires
- facilitate the contribution of all members of the audit committee, auditors and other invited participants
- ensure that the board receives sound advice, assurance and useful and timely reports from the committee

3. About North West Ambulance Service NHS Trust

NWAS is geographically the largest NHS ambulance service in England, providing emergency 999 services, 111 health advice and assessment and non-emergency transport services via the Patient Transport Service to a population of around seven million people across a geographical area of approximately 5,400 square miles. The Trust has been rated as Good by the CQC.

The Trust handles over 1.23 million emergency calls each year, 1.6 million 111 calls and undertakes approximately three million patient journeys. Within this total, around 1.4 million patient journeys are undertaken by their non-emergency service for patients travelling to hospitals and other healthcare centres for treatment. The service is commissioned by 31 Clinical Commissioning Groups (CCGs) across the North West and provides a wide range of services that cover emergency and urgent care, patient transport, resilience and NHS 111 service.

The Trust employs over 6,000 staff who operate from over 100 sites across the region and provide services for patients in a combination of rural and urban communities, in coastal resorts, affluent areas and in some of the most deprived inner city areas in the

country. NWS also provide services to a significant transient population of tourists, students and commuters. The workforce is supplemented by approximately 1200 volunteers made up of Community First Responders and Volunteer Car Drivers.

The North West region is one of the most culturally diverse areas in England, with over 50 different languages spoken by members of the community. Consequently, the Trust places considerable emphasis on equality and diversity and public engagement activities to ensure that their services are accessible to all members of the community.

Vision and Aims

The Trust's ambition and vision is to be the best ambulance service in the UK by providing the right care, at the right time, in the right place, every time for all patients who access its services.

- **Providing the right care** - delivering quality services which are safe, effective and patient centred
- **At the right time** - responding promptly to patients who contact our emergency and urgent care services, and use our transport service
- **In the right place** - providing patients with advice and treatment closer to home where clinically appropriate to prevent unnecessary hospital attendances and admissions
- **Every time** - a focus on every patient and our commitment to continuously drive down variation in our performance, working in partnership with health and care providers locally so that no patient is needlessly waiting for help



The Trust's values, based on the NHS Culture of Caring values, form the foundation of and drive the whole organisation, ensuring they lead by example and create the right culture and conditions for patients to receive safe care every time:

Appendix 1: More information

For information about the Trust, such as business plans, annual reports, and services, visit their [website](#).

Follow the links for more information about:

- [Become a non-executive director](#)
- [About the non-executive role](#)
- [Advice on applying for the role](#) such as:
 - Building your application
 - Sources of information and useful reading
 - Eligibility and disqualification criteria
 - Terms and conditions of chair and non-executive director appointments

NHS Improvement respects your privacy and is committed to protecting your personal data. We will only use personal data where we have your consent or where we need to comply with a legal or statutory obligation. It is important that you read [this information](#) together with our [privacy notice](#) so that you are fully aware of how and why we are using your data.

Appendix 2: Making an application

If you wish to be considered for this role please provide:

- a CV that includes your address and contact details, highlighting and explaining any gaps in your employment history
- a supporting statement that highlights your motivation for applying and your understanding of the NHS and the role. You should outline your personal responsibility and achievement within previous roles and how your experience matches the person specification
- the names, positions, organisations and contact details for three referees. Your referees should be individuals in a line management capacity, and cover your most recent employer, any regulated health or social care activity or where roles involved children or vulnerable adults. Your references may be taken prior to interview and may be shared with the selection panel
- please complete and return the monitoring information form which accompanies this pack and is available for download
- tell us about any dates when you will not be available

Appendix 3: Key dates

- **closing date for receipt of applications: 24 January 2019 at 11am.** Please forward your completed application to NHSI.Chairsandneds@nhs.net
- **interview date: mid-February 2019**
- **proposed start date: 1 March 2019**

Getting in touch

- For an informal and confidential discussion with Wyn Dignan, the current Chair of the trust, please contact Pamela Ward on 01204 498404
- **NHS Improvement** – for general enquiries contact Miriam Walker on 0300 123 2059 or by emailing miriam.walker@nhs.net

About NHS Improvement

NHS Improvement is responsible for overseeing Foundation Trusts, NHS Trusts and independent providers. We offer the support these providers need to give patients consistently safe, high quality, compassionate care within local health systems that are financially sustainable. By holding providers to account and, where necessary, intervening, we help the NHS to meet its short-term challenges and secure its future.

NHS Improvement is the operational name for the organisation that brings together Monitor, NHS Trust Development Authority, Patient Safety, the National Reporting and Learning System, the Advancing Change team and the Intensive Support Teams.

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