

DIVERSITY MONITORING FORM

Message from the Ministry of Justice's Diversity Champion

Dear candidate,

The Ministry of Justice is working hard to build a world class organisation and to recruit public appointees who are as diverse as the society they represent.

We appreciate that providing this information is voluntary, however it will always be treated in confidence, and it will allow us to run more successful recruitment exercises in the future and ensure that competitions are fair for all.

I would therefore be very grateful if you could complete and return this diversity monitoring form

Thank you.

Alison Wedge Ministry of Justice Diversity Champion, Deputy Director & Head of Arms' Length Bodies Centre of Expertise.

Public appointments are made on merit in accordance with the Cabinet Office Governance Code and the Public Appointments Order in Council. By completing the attached diversity monitoring form you will be helping us meet our public sector equality duty under section 149 of the Equality Act 2012.

Your personal data will always be treated in confidence and when anonymised with data from other applicants will help compile the Annual Statistical Bulletin of the Commissioner for Public Appointments.

Your responses to sections 1 – 9 will never be made available to the panel considering your application.

1. Gender

What is your gender?

- Female Male
 I prefer to describe myself as _____
 I prefer not to say

2. Disability

Do you consider yourself to be disabled?

- No
 Yes
 I prefer not to say

3. Ethnicity

Please mark the box that most accurately describes your ethnicity:

What is your ethnic group?

Choose one option that most accurately describes your ethnic group or background

White

English / Welsh / Scottish / Northern Irish / British

Irish

Gypsy or Irish Traveller

Any other White background, *please describe* _____

Mixed / Multiple ethnic groups

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed / Multiple ethnic background, *please describe* _____

Asian / Asian British

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background, *please describe* _____

Black

African

Caribbean

Any other Black / African / Caribbean background, *please describe* _____

Other ethnic group

Arab

Any other ethnic group, *please describe* _____

I prefer not to say

4. Age

What was your age group at your last birthday?

16-24

25-34

35-44

45-54

55-64

65-74

75-84

85 or over

I prefer not to say

5. Sexual Orientation

What is your sexual orientation?

- Bisexual Gay or lesbian Heterosexual Other
 I prefer not to say

6. *Religion or belief*

What is your religion or belief?

- Buddhist Christian Hindu Jewish Muslim Sikh
 Other No Religion or Atheist
 I prefer not to say

7. *Principal Residence*

Which region does your principal residence fall within?

- North East North West Yorkshire and Humberside East Midlands West Midlands
 East London South East South West Wales Scotland Northern Ireland
 I prefer not to say

8. *Professional Background*

Please tick the occupational sector box that best describes your main employment, if any:

- Mostly Civil Service Mostly Private Sector Mostly Third Sector
 Mostly wider Public Sector Mixed Other I prefer not to say

9. *Other public appointments held*

This includes all non-departmental public bodies (NDPBs), NHS bodies, parole boards and research councils. It **does not** include sitting as a school governor or any positions within charities.

How many other public appointments do you currently hold?

- 0 1 2 3 4 5-9 10 or more I prefer not to say

Only the information provided in section 10 (Political Activity) below will be made available to the panel if you are called for interview.

10. Significant Political Activity

Significant political activity is defined as being employed by a political party, holding significant office in a party, standing as a candidate for a party in an election, having publicly spoken on behalf of a political party or having made significant donations or loans to a party. Significant loans and donations are those of a size which are reported to the Electoral Commission, in line with a central party's reporting threshold.

Have you undertaken any significant political activity for a political party in the past five years?

- No
- Yes

If yes, please indicate for which party/parties:

[] *If yes, please indicate the activity undertaken and for which party/parties:*

- [] held office/employment [] public speaking [] stood for election
- [] made donations to a party (*if so, please say how much* _____)
- [] any other political activity (*if so, please specify* _____)

Party/Parties _____

This diversity information is collected by government departments managing appointments to the board of public bodies, on behalf of the Cabinet Office and The Office of the Commissioner for Public Appointments (OCPA). This data will not be connected to your name when it is shared, it supplied anonymously. It is collected for the purposes of measures or decisions with respect to your application for a government public appointment.

OCPA collects diversity information in order to produce management information about the public appointments process, and the diversity of the field of applicants. It will be published on OCPA's website, in summary form, in order to enable government to meet its public sector equality duty under section 149 of the Equality Act 2010.

This data is collected and held on the basis that you consented to provide this information to departments alongside your application and you have not given notice that you do not wish for your data to be processed for this purpose.

This data may be held for up to 5 years by OCPA, Cabinet Office and the Government Department, who are controllers of the data. This data shared with Cabinet Office IT suppliers in order to securely collect and store data identified as data processors

GUARANTEED INTERVIEW SCHEME DECLARATION

I consider myself to have a disability as defined under the Equality Act 2010.
Do you wish to apply under the Guaranteed Interview Scheme (GIS)?

- No
- Yes

(Please tick one of the boxes above)

I do require special arrangements should I be called to attend an interview. (Please state any such adjustments below if applicable).

If you do not require special arrangements, please leave blank.

Should you have any questions, please contact: PublicAppointmentsTeam@justice.gsi.gov.uk.