

## **The Royal Parks 2x Trustees Role Specification**

### **Introduction**

*The Royal Parks* is the charity that cares for over 5000 acres of outstanding parkland in London, including unique historic landscapes, rare habitats, listed buildings and national memorials. It undertakes commercial activity to support this work, including concessions, licences and a high-profile series of events. In addition, it has a fundraising function. The charity also supports a volunteering network and an education programme.

### **Background**

*The Royal Parks'* estate includes eight listed Royal Parks: Bushy Park, The Green Park, Greenwich Park, Hyde Park, Kensington Gardens, The Regent's Park & Primrose Hill, Richmond Park and St James's Park. The charity also cares for other public spaces in London including Brompton Cemetery and Victoria Tower Gardens.

The parks receive over 77 million visitors a year and play an important role in the life of the capital, its residents and its visitors. They also host national ceremonial events and other cultural activities and are an important provider of sporting facilities.

### **The Role Specification**

The successful candidates will need to demonstrate they can meet the majority of the following criteria to a high standard:

- An understanding of and commitment to the charitable objects and work of *The Royal Parks*, including protecting and enhancing the parks' intrinsic qualities
- Strategic decision-making ability
- The ability to work effectively as part of a team, with experience of collective decision making at a senior level
- Excellent communications and representational skills

We would welcome applications from candidates for whom this is their first non-executive board appointment.

### **Role specific competencies - Audit and Risk Committee Chair Trustee**

In addition to serving on the charity's Board, the successful applicant will chair the Audit and Risk Committee (ARC) and must be a qualified accountant. Experience of being a member of, or working with, an audit and risk committee is desirable.

### **Role specific competencies - Estate Management Trustee**

In addition to serving on the charity's Board, the successful applicant will have experience of estate management, particularly in the environmental/heritage sectors or local government.

### **Term of appointment**

The term of appointment is four years.

### **Time commitment**

There are normally between four and six Board meetings held each year. There are normally around four Audit and Risk Committee meetings held each year. In addition, at least one Board strategy day is held each year.

### **Location**

Both the Board and Audit and Risk Committee meetings normally last for half a day and are mostly held in Hyde Park, with some taking place in other Royal Parks.

### **Remuneration**

The role is unpaid but reasonable expenses will be paid.

### **How to apply**

To apply, please send:

- a CV;
- a supporting statement of not more than **three** sides of A4, **providing examples and** setting out how you meet the criteria; and,
- the two Monitoring Forms concerning your personal information and political activity, and the Declaration of Interests Form.

Completed applications should be emailed to: [publicappointments@culture.gov.uk](mailto:publicappointments@culture.gov.uk).

Please put 'The Royal Parks' in the Subject line. Please also state in the Subject line which Trustee position you are applying for.

If you have any questions about the appointment process please contact the DCMS Public Appointments Team at [publicappointments@culture.gov.uk](mailto:publicappointments@culture.gov.uk).

We aim to process all applications as quickly as possible and to treat all applicants with courtesy. If you have any complaints about the way your application has been handled, please contact [publicappointments@culture.gov.uk](mailto:publicappointments@culture.gov.uk).

This process is regulated by the Office of the Commissioner for Public Appointments' (OCPA's) Code of Practice. All applicants are expected to have adhered to the [Seven Principles of Public Life](#).

### **Due Diligence**

The DCMS Public Appointments Team will conduct due diligence on all shortlisted candidates.