



**Government  
Internal Audit  
Agency**

## Disability Confident Scheme, Political Activity, and Conflict of Interest questionnaire

### SECTION1 Personal Details

Surname:	Forename(s):	Title:
Address for correspondence:		
Postcode:		
Contact Telephone Number (including national or international dialling code):		
Mobile Telephone Number:		
E-mail address:		

Your personal details will not be shared with the assessment panel.

You should note that potential conflicts of interest detailed in this form will be provided separately to the assessment panel and may, if appropriate, be discussed with you during your interview.

### SECTION 2 Disability Confident Scheme

This guarantees to interview all disabled candidates (as defined by the Equality Act 2010) who satisfy the minimum criteria for the role.

To be eligible for consideration under the DCS, you must be considered disabled under the Equality Act 2010. This means that you must have or have had in the last 12 months – a physical or mental impairment which has a substantial long-term adverse effect on your ability to carry out normal day-to-day activities.

This includes those whose disability has lasted, or is likely to last, for 12 months, or if the disability or condition is likely to progress or recur.

Are you applying under the Disability Confident Scheme?

I would like to apply under the Disability Confident Scheme

### SECTION 3 Consent to share personal details

Please indicate here if you are content for the Government Internal Audit Agency, as the department responsible for approving the Board's appointment, to retain your CV and contact details and to share these with the Public Appointments Policy Team in the Cabinet Office. Your details will be kept on file and you may be contacted about other opportunities that may arise in the future. All information will be handled in accordance with the Data Protection Act 2018

I agree to my details **being shared**

Please **do not pass on** my details

Signature:

Date:

You should note that political activity and potential conflicts of interest detailed in this form will be provided separately to the panel and may, if appropriate, be discussed with you during your interview. Your personal details will not be shared with the panel.

## Section 4 – Political Activity

<b>Name in full</b>	
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**ALL** applicants should complete the questions below.

This question is asked as it enables the monitoring of political activity of candidates for a public appointment in so far as it is already in the public domain. Neither activity nor affiliation is a criterion for appointment (except where statute dictates specific representation).

**If you are successful, the information provided will be published with the announcement of your appointment.**

Please indicate which of the following activities you have undertaken during the past five years by ticking the appropriate box and by providing details of your involvement. Name the party or body for which you have been active. If you have been or are an Independent or have sought or obtained office as a representative of a particular interest group, you should state this. You should tick **all** relevant categories.

A		B	
Obtained office as a Local Councillor, MP, MEP etc.	<input type="checkbox"/>	Acted as a political agent	<input type="checkbox"/>
Stood as a candidate for one of the above offices	<input type="checkbox"/>	Held office such as Chair, Treasurer, or Secretary of a local branch of a party	<input type="checkbox"/>
Spoken on behalf of a party or candidate	<input type="checkbox"/>	Canvassed on behalf of a party or helped at elections	<input type="checkbox"/>
		Undertaken any other political activity which you consider relevant	<input type="checkbox"/>
C		D	
Made a recordable donation to a political party. <sup>1</sup>	<input type="checkbox"/>	None of the above activities apply	x <input type="checkbox"/>

Name of Party for which activity is undertaken:

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Details of involvement

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<sup>1</sup> The Political Parties, Elections and Referendums Act 2000 requires the Electoral Commission to publish a register of recordable donations (donations from any individual totalling more than £5,000 in any calendar year, or more than £1,000 if made to a subsidiary accounting unit such as a constituency association, local branch, women's or youth organisation). These provisions became effective from 16 February 2001.

If completing in manuscript and there is insufficient space, please continue using a separate sheet and tick this box.

If completing electronically, please just continue typing.

**Signature:**

**Date:**

## Section 5 – Conflict of Interest

As an appointee to a public body you may find that your/your close family's business or personal (financial) interests could become matters of public interest. It is, therefore, in the interests of both you and GIAA to declare in the box below any business or personal interests that may be perceived to be a potential conflict of interest in relation to this appointment. See the Conflict of Interest section of the Candidate Brief for details of what constitutes a conflict of interest.

Any potential conflicts of interest detailed here will not prevent you going forward to interview but may, if appropriate, be explored with you during your interview to establish how you would address the issue(s) should you be successful in your application.

This information may be shared with Cabinet Office in line with Section 9.1 of the Governance Code of Public Appointments 2017. **All information provided by applicants will be handled in a manner consistent with GDPR 2018.**

If completing in manuscript and there is insufficient space, please continue on a separate sheet and tick this box.

If completing electronically, please just continue typing.

**Signature:**

**Date:**

As part of the appointment process, searches may be carried out on a candidate's social media posts, blogs or any other previous public statements.

If you would prefer to have a confidential discussion on potential conflicts of interest issues, please contact Lisa Scott – [Lisa.Scott@giaa.gov.uk](mailto:Lisa.Scott@giaa.gov.uk)

