



# Could you help lead the NHS in your area?

**North Bristol NHS Trust**

**Non-executive Director**

**Candidate information pack**

**Reference: S2381**



**We value and promote diversity and are committed to equality of opportunity for all and appointments made on merit. We believe that the best boards are those that reflect the communities they serve.**

**We particularly welcome applications from women, people from the local black and minority ethnic communities, and disabled people who we know are under-represented in chair and non-executive roles.**

**Our recruitment processes are conducted in accordance with the Code of Governance to ensure that they are made on merit after a fair and open process so that the best people, from the widest possible pool of candidates, are appointed.**

## Contents

1. The opportunity	4
2. The person specification	4
3. About the Trust	5

Appendix 1: More information

Appendix 2: Making an application

Appendix 3: Key dates

---

## 1. The opportunity

There is a vacancy for a Non-executive Director (NED) at North Bristol NHS Trust (NBT). This is an exceptional opportunity to share your talents and expertise to make a positive difference to the lives of people served by the Trust.

The Trust is particularly looking for candidates who can bring diversity and offer skills and perspectives that are currently under-represented on the Board.

The successful candidate will be joining NBT at a pivotal moment. Following the most recent wave of Covid-19 they will be adding their voice to a Board that will guide and support the organisation through its Renew and Recover programme.

As a member of the Board the successful candidate will also have a critical role in shaping future services for the local population through collaboration with partners to establish an Integrated Care System (ICS), that will join up hospital and community-based services, physical and mental health, and health and social care.

## 2. The person specification

### Essential criteria

You will need to have a genuine commitment to patients and the promotion of excellent health care services. You will have senior level experience in one of the following areas:

- Clinical and patient safety expertise gained from medical, nursing, allied disciplines or social care experience at a senior level in an academic, research, regulatory or clinically focused role
- HR, and workforce development expertise gained at a strategic level

You will need to be able to demonstrate you can use your experience to:

- work alongside other non-executives and executive colleagues as an equal member of the board
- bring independence, external perspectives, skills and challenge provide purposeful, constructive scrutiny and challenge
- shape and actively support a healthy culture for the trust

All non-executive directors must **champion the standards of public life** – by upholding the highest standards of conduct and displaying the principles of selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

As a future NHS leader, the successful candidate will be able to demonstrate the range of behaviours required to contribute effectively to this board level role. These are outlined in the NHS Leadership Academy's [Healthcare Leadership Model](#).

Applicants should live in or have strong connections with Bristol or the surrounding areas of North Somerset, Wiltshire and Gloucestershire.

- On average this role will require the equivalent to 2 to 3 days a month; however the time commitment may vary and a flexible approach should be taken.
- The remuneration payable for this role is £13,000 per annum.

Given the significant public profile and responsibility members of NHS Boards hold, it is vital that those appointed inspire confidence of the public, patients and NHS staff at all times. NHS England / NHS Improvement makes a number of specific background checks to ensure that those we appoint are “fit and proper” people to hold these important roles. More information can be found on our [website](#).

### **3. About North Bristol NHS Trust**

NBT is a centre of excellence for health care in the South West in a number of fields with an annual turnover of £668 million. Of this, approximately £519 million comes from commissioning through Bristol, North Somerset and South Gloucestershire Clinical Commissioning Group (CCG) and specialist services through NHS England for direct patient care. Further income is also received from other NHS commissioner organisations and for purposes other than direct patient care.

The Trust provides high quality clinical services to its patients from both the local area and across the region. These clinical services include:

- Urgent care – provision of expert care and treatment 24 hours a day, 365 days a year for patients when they need it most, in emergencies.
- Local acute care – provision of elective and urgent hospital services for a population of 500,000 people, primarily in South Gloucestershire and North Bristol.
- Specialist services – the Trust excels in complex surgical interventions providing great care for patients across the region and beyond. It also provides a suite of non-surgical specialist services that are a critical part of NHS care in the South West.
- Diagnostic services – NBT delivers both Pathology and Radiology at scale and to a high quality.

The state-of-the-art Brunel building at Southmead Hospital Bristol opened in 2014, bringing together all teams and specialties onto one site. Also, on site are the maternity

and neonatal intensive care units, women's health, pathology, the Bristol Breast Care Centre and the Trust-wide research teams.

NBT's commitment is that each patient is treated with respect and dignity and, most importantly of all, as a person. The aim is to deliver excellent clinical outcomes and a great experience for everyone who uses the services: exceptional healthcare, personally delivered.

## Vision and values

NBT's aim is to enable its teams to be the best that they can be, providing exceptional healthcare, personally delivered.



*“The best health and care is not the work of an individual, a single team or even one organisation. Partnership and collaboration is fundamental.*

*Exceptional healthcare means our patients will recognise that we are exemplars of safe, harm free care and that we give them the best possible health improvement. We will do this through outstanding Emergency Care, our centres of excellence for Specialist Services, our great Local Services and as a Powerhouse for Pathology and Imaging.*

*Personally delivered means patients are in charge of their own care and the decisions that need to be made for their health and wellbeing. A genuine partnership with patients and the public is at the heart of any changes we make and will ensure an outstanding patient and carer experience.”*

## Appendix 1: More information

For information about the Trust, such as business plans, annual reports, and services, visit their [website](#). Follow the links for more information about:

- **Support to prepare candidates to apply for a non-executive vacancy including:**
  - Building your application
  - Sources of information and useful reading
  - Eligibility and disqualification criteria
  - Terms and conditions of chair and non-executive director appointments
  - How we will handle your application and information
- **View all current chair and non-executive vacancies**
- **Sign up to receive email alerts on the latest vacancies**
- **Contact details for the Non-executive Appointments Team**

*NHS England / NHS Improvement respects your privacy and is committed to protecting your personal data. We will only use personal data where we have your consent or where we need to comply with a legal or statutory obligation. It is important that you read this [information](#) together with our [privacy notice](#) so that you are fully aware of how and why we are using your data.*

## Appendix 2: Making an application

If you wish to be considered for this role please provide:

- a CV that includes your address and contact details, highlighting and explaining any gaps in your employment history
- a supporting statement that highlights your motivation for applying and your understanding of the NHS and the role. You should outline your personal responsibility and achievement within previous roles and how your experience matches the person specification
- the names, positions, organisations and contact details for three referees. Your referees should be individuals in a line management capacity, and cover your most recent employer, any regulated health or social care activity or where roles involved children or vulnerable adults. Your references may be taken prior to interview and may be shared with the selection panel
- please complete and return the monitoring information form which accompanies this pack and is available for download
- tell us about any dates when you will not be available

## Appendix 3: Key dates

- **closing date for receipt of applications: 28 September 2021 at 11am.** Please forward your completed application to [NHSI.Chairsandneds@nhs.net](mailto:NHSI.Chairsandneds@nhs.net)
- **interview date: 14 October 2021.** Shortlisted candidates will also be invited to meet some of the Trust's key stakeholders. Feedback will be provided to the panel.
- **proposed start dates: 1 December 2021**

## Getting in touch

- **Hunter Healthcare** are helping us to identify potential candidates, if you would like a confidential discussion about the role contact Rhiannon Smith or Jenny Adrian on 07939 250362 or email [jadrian@hunter-healthcare.com](mailto:jadrian@hunter-healthcare.com)
- **North Bristol NHS Trust:** We strongly recommend an informal and confidential discussion with Michele Romaine, the Chair of the Trust. Please contact Rachel Bartlett on 0117 414 3729.
- **NHS England / NHS Improvement** – for general enquiries contact Miriam Walker on 0300 123 2059 or by emailing [miriam.walker@nhs.net](mailto:miriam.walker@nhs.net)

### **NHS England / NHS Improvement**

Non-executive Appointments Team  
Room 1W06  
Quarry House  
Leeds LS2 7UE

E: [NHSI.Chairsandneds@nhs.net](mailto:NHSI.Chairsandneds@nhs.net)

W: [england.nhs.uk](http://england.nhs.uk)

