

For official use only

DCMS - Public Appointments to Arm's Length Bodies



Department
for Culture
Media & Sport

Declaration of conflict of interest form

Where did you learn about this opportunity?

Your title (Mr, Ms, etc) and full name

Your preferred contact number and email

You are asked to provide a **CV** and a **covering letter** setting out how you meet the person specification for the role.

You should also enclose with this form your completed **OCPA Monitoring Form**.

An explanation of how this information will be used is included on the form.

Conflicts of interest

Please give details of any business or other interests or any personal connections which, if you are appointed, could be misconstrued or cause embarrassment to the public body or DCMS. These could include financial interests or share ownership, active connections with a field of expertise in which the public body works, membership of societies, activities associations or employment of a partner or friend in the particular field in which the public body operates.

Any potential conflicts of interest detailed here will not prevent you going forward to interview but may, if appropriate, be explored with you during your interview to establish how you would address the issue(s) should you be successful in your application.

For more information see the DCMS booklet “Public Appointments, Probity & conflicts of interest, A Guide for candidates”, enclosed with the application pack and also on the DCMS website.

Type here:

Declaration

In line with the Commissioner’s principles of openness and transparency in the appointments process, some of the information provided in your application may be made public at the time of the announcement if you are appointed to serve on a public body. This applies particularly to details of other public appointments currently held, and of recent significant political activities undertaken.

Should any information provided on this form or in any supporting material be found to be false then it may constitute a criminal offence under the Fraud Act 2006 for which you may be prosecuted. Please note that the information you provide in support of this application may be shared with other government departments if you apply for another public appointment for which they are responsible.

I confirm that all the information given on this form and any supporting material is true and complete.

Name		Date	
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A reminder of the Seven Principles Underpinning Public Life – the Nolan principles – appears below.

The Seven Principles Underpinning Public Life

In 1995, the Committee on Standards in Public Life defined seven principles, which should underpin the actions of all who serve the public in any way. These are:

Selflessness Holders of public office should take decisions solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or other friends.

Integrity Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their official duties.

Objectivity In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

Accountability Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

Openness Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

Honesty Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

Leadership Holders of public office should promote and support these principles by leadership and example.