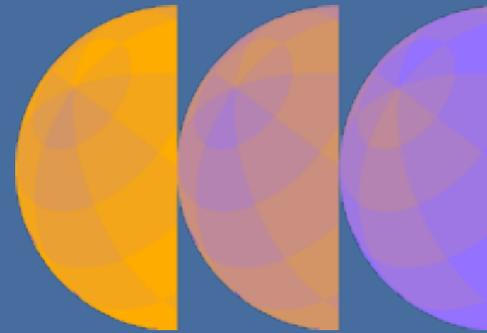


Climate Change Committee, Members x 2 – URN315a

Candidate Pack

Closing date: April 2022



Climate
Change
Committee

If you have any questions, require further information, or would like this candidate pack in alternative format, please contact the Campaign Manager, Matthew Butterfield at publicappointments@beis.gov.uk

10 March, 2022



Climate
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Scottish Government
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Introduction

Thank you for your interest in becoming a Member of the Climate Change Committee (CCC).

You may already have some idea about the important work of the CCC. This pack will tell you more about the purpose and the nature of the role.

The CCC is an independent, statutory body established under the Climate Change Act 2008. Its purpose is to advise the UK and Devolved Governments on greenhouse gas emissions targets, to report to Parliament on progress made in reducing emissions and prepare for and adapt to the impacts of climate change. The Climate Change Act 2008 was the first of its kind in the world and made the UK Government the first to introduce a legally binding, long-term emissions reduction target. In June 2019, following advice from the CCC, the UK Government became the first major economy to set a legally binding target to achieve net zero greenhouse gas emissions by 2050. This is a really exciting time to join the CCC as the UK Government and Devolved Governments progress towards their stretching climate change goals.

If you believe you have the experience and qualities we are seeking to contribute to this important organisation, we very much look forward to hearing from you. We welcome applications from individuals of all backgrounds, including those from under-represented groups.

The Climate Change Committee (CCC)

The CCC is an independent statutory body, established under the Climate Change Act 2008. It is made up of two separate committees: one on mitigation (the Committee) and one on adaptation (the Adaptation Committee). The UK Government and Devolved Governments are seeking to appoint two new members to the Committee.

The Committee comprises a Chair and not less than five and not more than eight other Members appointed by the national authorities (UK Government and the Devolved Governments). Details of current membership can be found on the CCC's website - <https://www.theccc.org.uk/>.

The Committee is supported by a Secretariat of around 35 staff who provide analytical and corporate support, led by the Chief Executive.



The Roles

The UK Government, the Scottish Government, the Welsh Government and the Northern Ireland Executive are seeking to appoint two new members to the Committee: one economist and one person with business/industry/energy expertise. For both positions we will keep a reserve list for future opportunities that may arise.

As a Committee Member you will be responsible for developing the work of the Climate Change Committee, determining its strategic direction and providing impartial input into its work. It is important, and encouraged by the Climate Change Act 2008, that the Committee contains the range of expertise that is required to effectively produce its advice and recommendations. While all Members of the Committee participate and provide scrutiny in all discussions, each also has a particular area of expertise. Some members have specific experience in or knowledge of the differences in circumstances across the UK and the capacity of national authorities to take action in relation to climate change.

The Committee has a legal duty to understand and be up-to-date with the latest scientific evidence relating to climate change. Fulfilling that duty does not fall on any single Committee Member and these appointments will make an important contribution to how the Committee fulfils that duty.

The Committee will normally meet 12 times a year, and Members will be expected to attend the meetings regularly. This will involve an estimated time commitment of 2 days per month, while you are expected to maintain sufficient flexibility to respond to additional ad hoc duties. Meetings can be attended virtually or in person, and your fee will be £800 per day, based on a minimum time commitment of 2 days per month.



Climate Change Committee



Llywodraeth Cymru
Welsh Government



Scottish Government
Riaghaltas na h-Alba
gov.scot



Department of
Agriculture, Environment
and Rural Affairs
www.daera-ni.gov.uk



Department for
Business, Energy
& Industrial Strategy

Diversity

BEIS is committed to increasing the diversity of publicly appointed boards and bringing in talent, regardless of its origins. We encourage applications from all candidates regardless of ethnicity, religion or belief, gender, sexual orientation, age, disability or gender identity. We particularly welcome applications from people with ethnicity, gender and disability characteristics currently underrepresented on publicly appointed boards.

Arrangements for candidates with a disability: As a Disability Confident leader, we guarantee to interview anyone with a disability whose application meets the essential criteria for the post. More details on the criteria can be found in this pack. If you wish to apply through the Disability Confident scheme, you will need to tick that option on the Diversity Monitoring form that you will submit alongside your application.

Adjustments: All candidates are entitled to request reasonable adjustments at any stage of the application process. If you would like to discuss reasonable adjustments prior to submitting your application, please contact the campaign manager at publicappointments@beis.gov.uk.

Person Specification

The Committee Members have collective responsibility for:

- Attending meetings, determining decision making procedures for the Committee;
- Ensuring that the Committee discharges its statutory duties within the framework specified by the Climate Change Act 2008, the Environment (Wales) Act 2016; the Climate Change (Scotland) Act 2009; and the Climate Change Act (Northern Ireland) 2022 (in development).
- Providing input into and inform reports to the legislatures and parliaments of the UK;
- Providing an impartial and independent input to discussions;
- Assisting the Chair in their representative role;
- Ensuring close working relationships with key academics, institutions and industry.

Essential and Highly Desirable criteria

Candidates must demonstrate all of the essential criteria below, as well as the specific criteria for the relevant role for which they apply (see on slide 9), and should try to use specific examples where possible to show this. The Committee is also interested in applicants' experience in or knowledge of the differences in circumstances across the UK and the capacity of national authorities to take action in relation to climate change, to ensure that matters discussed by the Committee consider the impact and relevance to policies of these countries.

Essential criteria (for all roles)

- Ability to process and interpret complex information; well-developed analytical reasoning skills and judgment.
- Strong communication and interpersonal skills including the ability to negotiate, persuade and build relationships at all levels.
- An ability to work effectively as part of a multi-disciplinary team in delivering results.
- A good knowledge of the range of the Committee's work, an understanding of climate policy both internationally and across the UK, including in the Devolved Governments, and in particular the social impacts of such policy.

Highly Desirable and Specific criteria

Highly desirable criteria (for one or both roles)

- Significant understanding of the legislative and policy context in Wales and/or Northern Ireland.

Specific criteria - Economist

- Formal qualifications in economics, a recognised track record and recent publications in an area of economic analysis relevant to the Committee.
- Experience in financial investment.

Specific criteria - Business/industry/energy expert

- Significant understanding of industry, including business competitiveness, and the role business has to play in enabling the UK to reach net zero.
- Experience in the decarbonisation of particular sectors of the economy is optional but desirable.

Terms of Appointment

- **Appointment Term:** An initial period of 5 years. There may be an opportunity for re-appointment for a second term.
- **Remuneration:** £800 per day. Remuneration and expenses are taxable.
- **Time Commitment:** Minimum 2 days per month.
- **Location:** The Climate Change Committee, 1 Victoria Street, London, SW1H 0ET. Meetings take place once a month by conference call (subject to change).
- **Nature of Appointment:** This is a Public Appointment by the Secretary of State for Business, Energy and Industrial Strategy, and the relevant Scottish Ministers, Welsh Ministers and Northern Ireland Department. The post holder would be an officeholder and not be an employee of the UK Government, Devolved Governments or the Climate Change Committee.
- **Availability:** Successful candidate/s will be encouraged to take up their appointment as soon as possible, following the successful completion of pre-appointment checks and security clearance (at BPSS level).

How to Apply

Your application is submitted in two parts.

Both parts must be submitted **by 11pm on 13 April 2022** in order for your application to be considered complete. Applications received after this date will **not** be considered.

Part one: CV and Statement of Suitability

- **One document combining a two-page statement of suitability and two-page CV** (no more than four sides of A4 in total). The key to a good application is to give the reader specific information about how you meet the criteria for appointment. Think about your knowledge, skills, experience and personal attributes, and take full advantage of the space available. Provide practical evidence that best demonstrates how you meet the essential criteria.
- Save the document as 'Surname, First initial – URN 315a – Climate Change Committee'.
- Send to publicappointments@beis.gov.uk with URN 315a – Climate Change Committee in the subject heading.

Part two: Diversity Monitoring and Conflict of Interest Form.

- [Complete this form.](#)

For queries about your application or the recruitment process, please email the BEIS Appointments Team at publicappointments@beis.gov.uk

Assessment Panel, Process and Timing

The members of the Advisory Assessment Panel are:

•Panel Chair, BEIS

representative: Lee McDonough, Director General Net Zero Strategy and International

•Partner Organisation representative: Lord Deben, CCC Chair

•Independent panel member (IPM): TBD

•Welsh representative: Christine Wheeler, Deputy Director, Economy, Climate Change and Energy Efficiency, Welsh Government

The timeline for this campaign is indicative and subject to change. **Please check the advert, here, for any updates.**

Advert Closes	6 April 2022
Panel Sift	w/c 25 April 2022
Panel Interview	w/c 30 May or 06 June 2022
Candidates notified of the outcome	w/c 18 July 2022
Appointment confirmed	w/c 1 August 2022

Annex A: Conflicts of Interest and Due Diligence

Public Appointments require the highest standards of propriety, involving impartiality, integrity and objectivity, in relation to stewardship of public funds and the oversight and management of all related activities. This means that any private, voluntary, charitable or political interest that might be material and relevant to the work of the body concerned should be declared.

It is important that those appointed as members of public bodies maintain the confidence of Parliament and the public. If there are any issues in your personal or professional history that could, if you were appointed, be misconstrued, cause embarrassment, or cause public confidence in the appointment to be jeopardised, it is important that you bring them to the attention of the Assessment Panel and provide details of the issue(s) in your application. In considering whether you wish to declare any issues, you should also reflect on any public statements you have made, including through social media. The Panel may explore issues with you before they make a recommendation on the appointment.

As part of our due diligence checks we will consider anything in the public domain related to your conduct or professional capacity. This will include us undertaking searches of previous public statements and social media, blogs or any other publicly available information. This information may be made available to the Panel and they may wish to explore issues with you, should you be invited to interview.

In addition, the CCC have a policy for managing conflicts of interest which can be found here - <https://www.theccc.org.uk/wp-content/uploads/2021/05/Managing-Conflicts-of-Interest-Policy-Mar-2021.pdf>.

If you have any queries or would like to discuss further, please contact the BEIS Appointments, Diversity and Talent Team at publicappointments@beis.gov.uk.

Annex B: The Seven Principles Underpinning Public Life

In 1995 the Committee on Standards in Public Life defined seven principles for public life. All candidates are expected to demonstrate a commitment to, and an understanding of, the value and importance of the principles of public service which are:

1. Selflessness
2. Integrity
3. Objectivity
4. Accountability
5. Openness
6. Honesty
7. Leadership

Further information on the principles of public life can be found [here](#).

Annex C: Complaints Procedure

If you feel you have reason to complain you should direct your concerns in the first instance to the Public Appointments team (publicappointments@beis.gov.uk) who will make every effort to deal with these and respond to you within 48 hours.

If your complaint is not dealt with satisfactorily, you can find information about the steps you can take under BEIS Complaints Procedure [here](#).

The Commissioner for Public Appointments is the independent regulator of public appointments. The Commissioner's primary role is to provide independent assurance that public appointments are made in accordance with the [Governance Code on Public Appointments](#). The Commissioner also investigates complaints and may conduct an inquiry into the policies and practices followed in relation to appointments processes which he regulates. The Commissioner will not investigate complaints relating to non-selection unless it appears that the appointments process has breached the Governance Code on Public Appointments.

You can contact the Commissioner by email at publicappointments@csc.gov.uk or by post, as follows:

The Commissioner for Public Appointments
Room G/8, 1 Horse Guards Road
London, SW1A 2HQ

Further information on the role of the Commissioner or the appointments process is available at: publicappointmentscommissioner.independent.gov.uk.